HULL AND GOOLE PORT HEALTH AUTHORITY

Tuesday, 10th December 2019

(The meeting was held in Room 80, the Guildhall, Kingston upon Hull)

PRESENT: -

Councillors; Vickers (Deputy Chair, in the Chair), Chaytor, Chambers, Fareham and Pantelakis.

IN ATTENDANCE: -

Laurence Dettman (Chief Port Health Inspector), Annemarie Hamil (Chief Administrative Officer), Alison Gill (Senior Finance Officer, Hull City Council) and Jordan Scott (Assistant Democratic Services Officer, Hull City Council).

APOLOGIES: -

Councillors Brady (Chair), Briggs and Collinson.

| Minute **No.** | Report **No.** | Business |
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| 1719 |  | **DECLARATION OF INTEREST**  No declarations of interest were made in respect of the items that follow below. |
| 1720 |  | **MINUTES OF THE MEETING HELD ON 10th SEPTEMBER 2019**  **Agreed** - That, the minutes of the meeting held on 10th September 2019, having been printed and circulated, be taken as read and correctly recorded and be signed by the Chair. |
| 1721 |  | **UPDATE ON PROVISION OF A BORDER CONTROL POST AT HULL**  The Chief Port Health Inspector submitted a report which provided an update on the provision of an EU Border Inspection Post (BIP) at Hull following his previous reports to the Board.  Members were informed that following a change of EU legislation from 14th December 2019, such port facilities will be known as Border Control Posts (BCP).  Members were also informed that a bid had been successful with a Food Standards Agency grant of £21,000 being awarded to the Authority for the procurement of new imported food control software.  **Agreed –** That the report be note. |
| 1722 |  | **UPDATE ON RECRUITMENT OF ADDITIONAL PORT HEALTH INSPECTOR**  The Chief Port Health Inspector submitted a report which provided the Board with an update of the action taken by the Chief Port Health Inspector since the report to the previous Board meeting.  The Chief Port Health Inspector informed the Board that following interviews, a job offer had been formally accepted and the successful candidate would start employment with the Authority on 2nd January 2020.  **Agreed –** That the report be noted. |
| 1723 |  | **PORT MEDICAL OFFICER AUTHORISATIONS**  The Chief Port Health Inspector submitted a report which informed the Board that, in accordance with the powers delegated to him by the Authority at Standing Order Schedule B 10 (i),  The Chief Port Health Inspector informed the Board that he had appointed all local Public Health England Consultants in Communicable Disease Control for Health Protection as Port Medical Officers (Proper Officers) for the purposes of the Public Health (Ships) Regulations, 1979 (as amended).  **Agreed –** That the report be noted. |
| 1724 |  | **APPOINTMENT OF PORT ANALYSTS**  The Chief Port Health Inspector submitted a report which informed the Board of the appointment of Port Analysts named below:  Mr Kevin Wardle MSc, MChemA, CChem, MRSC.  Ms Watney Elizabeth Moran MSc, MChemA, MBA, CChem, FRSC.  Mr Duncan Kenelm Arthur BSc, MChemA, CChem, MRSC.  Mr Nigel Kenneth Payne MSc, MChemA, CChem, MRSC.  Ms Joanne Hubbard BSc, MChemA, CChem, MRSC.  Ms Lilian Emma Jane Downie MChem, MChemA, CChem, MRSC.  Ms Michelle Evans BSc, MChemA, MRSC.  **Agreed –** That the report be noted. |

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| 1725 |  | **REVENUE ESTIMATES 2020-21**   |  | | --- | | The Treasurer and the Chief Port Health Inspector submitted a joint report which detailed the proposed revenue estimates and planned use of reserves for the Hull and Goole Port Health Authority for 2019/20, and the proposed levy requirement from the constituent authorities. The report also showed the revised position compared to the original estimate for the current financial year which would end on 31st March 2020.  **Agreed –**   1. That the revised estimates for 2019-2020, be approved; 2. that the budget for 2020-21, be approved, and 3. that the levies required for the constituent authorities be calculated using Option B, totalling £280,908.   At the request of a Member, the voting on recommendation c) was recorded as follows:  **FOR** Councillors Chambers, Chaytor, Fareham and Pantelakis. **AGAINST** None.  **ABSTAIN**  Councillor Vickers. | |
| 1726 |  | **QUARTERLY SUMMARY REPORT AUGUST- OCTOBER 2019**  The Chief Port Health Inspector submitted a report which detailed the quarterly summary of the Authority’s work in respect of inspections; notifications, and investigations undertaken during the period August 2019 to October 2019.  **Agreed –** That the report be noted. |
| 1727 |  | **FUTURE MEETING DATES**  **Agreed** -That meeting dates for 2020 be agreed:   * 11th March 2020 - 14:00 - Room 80, at the Guildhall * 10th June 2020 - 10:00 - Room 80, at the Guildhall * 9th September 2020 - 14:00 - Room 80, at the Guildhall * 9th December 2020 - 10:00 - Room 80, at the Guildhall |