

HULL AND GOOLE PORT HEALTH AUTHORITY

Tuesday 11th June, 2019

(The meeting was held in Room 80, the Guildhall, Kingston upon Hull)

PRESENT:-

Councillors Brady, Briggs, Chaytor, Fareham, Handley, Pantelakis and Vickers.

IN ATTENDANCE:-

Laurence Dettman (Chief Port Health Inspector), Annemarie Hamil (Chief Administrative Officer), Sally Johnson (Principal Port Health Inspector), Alison Gill (Senior Finance Officer, Hull City Council) and Jordan Scott (Assistant Democratic Services Officer, Hull City Council).

APOLOGIES:-

Councillors Chambers and Coultish.

Minute No.	Report No.	Business
1696		<p>APPOINTMENT OF CHAIR</p> <p>Moved by Councillor Fareham and seconded by Councillor Chaytor:</p> <p>That Councillor Brady be appointed as Chair of the Hull and Goole Port Health Authority.</p> <p>Motion carried.</p> <p>Councillor Brady then took the Chair.</p>
1697		<p>APPOINTMENT OF DEPUTY CHAIR</p> <p>Moved by Councillor Fareham and seconded by Councillor Chaytor:</p> <p>That Councillor Vickers be appointed as Deputy Chair of the Hull and Goole Port Health Authority.</p> <p>Motion carried.</p>
1698		<p>APPOINTMENTS TO OUTSIDE BODIES</p> <p>Resolved –</p> <p>a. That the Chief Port Health Inspector be appointed to the Local</p>

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		<p>Resilience Forum;</p> <p>b. that the Chief Port Health Inspector be appointed to the Humber Authorities Chief Environmental Health Officers' Group, and</p> <p>c. that Councillor Pantelakis and the Chief Port Health Inspector be appointed to the Humber Port Welfare Committee.</p>
1699		<p>DECLARATION OF INTEREST</p> <p>No declarations of interest were made in respect of the items that follow below.</p>
1700		<p>MINUTES OF THE MEETING HELD ON 5TH MARCH, 2019</p> <p>Resolved - That, the minutes of the meeting of the Board, held on 5th March, 2019, having been printed and circulated, be taken as read and correctly recorded and be signed by the Chair.</p>
1701		<p>PRESENTATION BY ASSOCIATED BRITISH PORTS IN RELATION TO THE PROPOSED HULL BORDER INSPECTION POST</p> <p>The Board received a presentation by Mr Tom Jeynes, Sustainable Development Manager – Humber, regarding the proposed Border Inspection Post.</p> <p>Members were informed that there was an inspection facility currently available for use at King George Dock, Hull and adjustments were needed to meet the legally required standards.</p> <p>Resolved - That the presentation be received with thanks.</p>
1702		<p>APPLICATION FOR A BORDER INSPECTION POST AT HULL – IMPACT ON THE AUTHORITY</p> <p>The Chief Port Health Inspector submitted a report which informed the Board of the application by the Port Operator, Associated British Ports (ABP) for the creation of a new Border Inspection Post (BIP) at King George Dock, Hull and the potential impact upon the work and resources of the Authority.</p> <p>The creation of such a facility will allow imports of non-EU fishery products to arrive in Hull for inspection and clearance by Authority Inspectors.</p> <p>Resolved – That the strategic appointment of an additional Port</p>

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		Health Inspector as soon as possible, with sufficient funding from the reserve to cover associated costs, including additional training and equipment, until such time that these can be recovered by the BIP charges, be approved.
1703		<p>ANNUAL GOVERNANCE STATEMENT 2018/19</p> <p>The Senior Finance Officer submitted a report which provided the Board with the Annual Governance Statement and the Annual Return for consideration and approval.</p> <p>The Chief Port Health Inspector highlighted his ongoing involvement with the Government Border Delivery Group in seeking solutions to comprehensive changes to import/export food controls following the UK withdrawal from the EU.</p> <p>He also noted the “Good” rating achieved by the Authority in the 2018/19 internal audit with good practice acknowledged in the areas of financial, governance and control of expenditure.</p> <p>Resolved – That the Annual Governance Statement 2018/19 be approved.</p>
1704		<p>ANNUAL STATEMENT OF ACCOUNTS 2018/19</p> <p>The Senior Finance Officer submitted a report to the Board with the Annual Statement of Accounts which provided an analysis of the Authority’s financial activity for the year ended 31st March 2019.</p> <p>The report highlighted the increased revenue profit of £38,670 which is primarily due to an increase in income derived from imported food duties and a staff vacancy which remained unfilled for 10 months of the year.</p> <p>The Levy Rebate Reserve balance was increased to £217,212 at 31 March 2019.</p> <p>Resolved – That the accounting statements for 2018/19 be approved.</p>
1705		<p>ANNUAL SERVICE PLAN</p> <p>The Chief Port Health Inspector submitted a report which presented the Board with the Authority’s Service Plan 2019/20 for approval. The Port Health Inspector confirmed that the Food Service Plan 2019/20 would be presented to the Board at its September 2019 meeting.</p>

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		Resolved – That the Authority’s Service Plan 2019/20 be approved.
1706		<p>QUARTERLY SUMMARY REPORT</p> <p>The Chief Port Health Inspector submitted a report which detailed the quarterly summary of the Authority’s work in respect of inspections, notifications, and investigations undertaken during the period November 2018, to January 2019.</p> <p>The Chief Port Health Inspector highlighted recent increases in the number of clandestine immigrants arriving in the Humber Ports and the local multi-agency strategy adopted by the Local Resilience Forum. Some of the arrivals had been in containers and trailers of foodstuffs with consequential contamination issues which required the intervention by the Authority. In most instances the entire consignment was destroyed.</p> <p>Resolved - That the report be noted.</p>
1707		<p>UK PORTS AND AIRPORTS MOSQUITO SURVEY</p> <p>The Chief Port Health Inspector submitted a report which updated the Board that, once again, the Authority was to take part in the annual collaborative study organised by Public Health England (PHE). This involved placing mosquito traps at various locations within the port health district to monitor for the arrival of invasive, potentially disease-carrying species. Mosquitoes were then sent to the PHE laboratory for identification.</p> <p>Resolved - That the report be noted.</p>
1708		<p>HEALTH AND SAFETY POLICY- ANNUAL STATEMENT</p> <p>The Chief Port Health Inspector submitted a report which included the Health and Safety Policy for information. He was pleased to report that there had been no reportable incidents during the previous year.</p> <p>Resolved – That the report be noted.</p>
1709		<p>ENVIRONMENTAL PERMIT – APPLICATION FOR VARIATION</p> <p>The Chief Port Health Inspector submitted a report which updated the Board on an application received from Siemens Gamesa Renewable Energy Limited, to vary the conditions of their Environmental Permit, to extend the existing paint-spray booths by 6 metres.</p>

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		Resolved - That the report be noted.
1710		<p>PROPOSED DATES OF MEETINGS FOR 2019/20</p> <p>Resolved - That meeting dates listed below be agreed:</p> <p>2:00pm on 10th September 2019 10:00am on 10th December 2019 2:00pm on 10th March 2020 10:00am on 9th June 2020</p>