

HULL AND GOOLE PORT HEALTH AUTHORITY

14th June, 2023

(Room 77, the Guildhall, Kingston upon Hull)

PRESENT: -

Councillors T. Neal (Chair), Briggs, Chambers, Collinson, Coultish, Fudge, Hatcher, Jeffreys, Pantelakis, Singh and Vickers.

IN ATTENDANCE: -

Laurence Dettman (Chief Port Health Inspector), Sally Johnson (Deputy Chief Port Health Inspector), Annmarie Hamil (Chief Administrative Officer), Alison Gill (Senior Finance Officer, Hull City Council) and Louise Hawkins (Democratic Services Officer, Hull City Council).

Minute No.	Business
1836	ELECTION OF CHAIR Moved by Councillor Chambers and seconded by Councillor Collinson that Councillor T. Neal be elected as Chair for the ensuing year. Motion carried.
1837	ELECTION OF DEPUTY CHAIR Moved by Councillor Briggs and seconded by Councillor Chambers that Councillor Vickers be elected as Deputy Chair for the ensuing year. Motion carried.
1838	APOLOGIES No apologies were received.
1839	DECLARATION OF INTEREST No declarations of interest were made in respect of the items that follow below.
1840	MINUTES OF THE MEETING HELD ON 15TH MARCH 2023 Agreed - That, the minutes of the meeting of this Authority, held on 15 th March, 2023, having been printed and circulated, be taken as read and correctly recorded and be signed by the Chair.

Minute No.	Business
1841	<p>MINUTES OF THE APPOINTMENTS SUB-COMMITTEE MEETING HELD ON 12TH APRIL 2023</p> <p>Agreed - that, the minutes of the meeting of this Authority, held on 12th April, 2023, having been printed and circulated, be taken as read and correctly recorded and be signed by the Chair.</p>
1842	<p>MINUTES OF THE APPOINTMENTS SUB-COMMITTEE MEETING HELD ON 9TH MAY 2023</p> <p>Agreed - that, the minutes of the meeting of this Authority, held on 9th May, 2023, having been printed and circulated, be taken as read and correctly recorded and be signed by the Chair.</p>
1843	<p>APPOINTMENTS TO OUTSIDE BODIES</p> <p>Agreed – that the Chief Port Health Inspector be appointed as a representative to the Local Resilience Forum; the Humber Authorities Chief Environmental Health Officers’ Group, and the Humber Port Welfare Committee.</p>
1844	<p>FUTURE MEETING DATES</p> <p>Agreed – that meetings of the Hull and Goole Port Health Authority be held on 13th September, 13th December 2023 and 13th March and 12th June 2024.</p>
1845	<p>ANNUAL GOVERNANCE STATEMENT</p> <p>The Treasurer submitted a report which provided members with the Annual Governance Statement 2022/23.</p> <p>The Board was informed that there had been significant issues in relation to the impact of Brexit and the doubts as to how the EU imported food checks would be financed.</p> <p>The Chief Operating Officer assured the Board that the situation in relation to the food checks would be closely monitored.</p> <p>Agreed - that the Annual Governance Statement 2022/23 be approved.</p>
1846	<p>ANNUAL STATEMENT OF ACCOUNTS 2022/23</p> <p>The Treasurer submitted a report which provided members with the annual Statement of Accounts showing an analysis of the Authority’s financial activity for the year ended 31st March 2023.</p> <p>The Board was informed that there had been significant variance throughout the year. It was confirmed that £200,000 of external grant funding had been carried forward.</p>

Minute No.	Business
	<p>The Chief Port Health Inspector explained that the Authority's financial position was good given the circumstances in relation to the decision of Government to not introduce checks on EU imported goods as planned. It was anticipated that the Authority would become self-sustaining once the checks were introduced and the income was received.</p> <p>The Board queried whether the Authority was in a similar position to other Port Health Authorities. The Chief Port Health Inspector explained that it was a very mixed picture across the sector. There had been some Port Health Authorities that had fully recruited in anticipation of the introduction of food checks. The additional staff had been retained and the Authorities were relying on Government grants. There was still a significant level of uncertainty around what would happen in relation to the food checks and that changes would not be welcomed by importers.</p> <p>The Board queried whether the proposed introduction of the food checks was properly planned. The Port Health Inspector explained that it was suspected that the system would not have worked.</p> <p>Agreed - that the Accounting Statements for 2022/23 be approved.</p>
1847	<p>EU IMPORTED FOOD CHECKS AT THE UK BORDER – UPDATE</p> <p>The Chief Port Health Inspector submitted a report which provided an update following publication of the Government's Draft Border Target Operating Model on 5th April 2023.</p> <p>The Board was informed that the draft Target Operating Model was currently out for consultation. It would be important for Authority to receive the information about the proposed model as soon as possible to ensure that there was sufficient time to prepare. The Chief Port Health Inspector and the Deputy Chief Health Inspector had been working on the production of a local plan.</p> <p>Agreed – that the update be noted.</p>
1848	<p>RETIREMENT OF THE CHIEF PORT HEALTH INSPECTOR & APPOINTMENT OF SUCCESSOR</p> <p>The Chief Port Health Inspector submitted a report which informed the Board that following a recruitment process a new Chief Port Health Inspector had been appointed.</p> <p>Agreed – that the current Chief Port Health Inspector be thanked for his work over the past 55 years.</p>

Minute No.	Business
1849	<p data-bbox="284 277 1086 300">HEALTH & SAFETY POLICY – ANNUAL STATEMENT</p> <p data-bbox="284 344 1401 412">The Chief Port Health Inspector submitted a report which presented the Health and Safety Policy for approval.</p> <p data-bbox="284 456 1374 524">Agreed - that Members note the contents of this report and formally endorse the Policy and the Annual Statement by the Chief Port Health Inspector.</p>
1850	<p data-bbox="284 568 1166 591">QUARTERLY SUMMARY FEBRUARY 2023 TO APRIL 2023</p> <p data-bbox="284 636 1401 748">The Chief Port Health Inspector submitted a report which detailed the quarterly summary of the Authority’s work in respect of inspections, notifications, and investigations undertaken during the period February 2023 to April 2023.</p> <p data-bbox="284 792 772 815">Agreed – that the report be noted.</p>