HULL AND GOOLE PORT HEALTH AUTHORITY

15th March 2023

(Room 77, the Guildhall, Kingston upon Hull)

PRESENT: -

Councillors Chambers, Briggs, Collinson, Neal and Singh.

IN ATTENDANCE: -

Laurence Dettman (Chief Port Health Inspector), Annmarie Hamil (Chief Administrative Officer), Alison Gill (Senior Finance Officer, Hull City Council) and Louise Hawkins (Democratic Services Officer, Hull City Council).

| Minute**No.** | Business |
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| 1827 | **APOLOGIES** Apologies were received from Councillors Fudge, Pantelakis and Vickers. |
| 1828 | **DECLARATION OF INTEREST**No declarations of interest were made in respect of the items that follow below. |
| 1829 | **MINUTES OF THE MEETING HELD ON 14TH DECEMBER 2022****Agreed -** That, the minutes of the meeting of this Authority, held on 14th December, 2022, having been printed and circulated, be taken as read and correctly recorded and be signed by the Chair.  |
| 1830 | **BUDGET MONITORING 2022-2023**The Treasurer and the Chief Port Health Inspector submitted a report which informed members of the Authority’s spending to the end of January 2023 compared to the approved budget and highlights any anticipated variations to budget for the full year.The Board was informed that the Authority’s spend was on track and that there had been an improved position in relation to the level of reserves. The Senior Finance Officer explained that the income line appeared slightly distorted as a result of the remainder of the grant funding from Defra. A member of the Board queried why there had been a significant difference in the expected and actual spend in transport costs. The Chief Administrative Officer explained that the difference was as a result of staff being made redundant following the decision by the Government in April 2022 that the checks on imported food goods would not be implemented until further notice.**Agreed –** that the report be noted. |
| 1831 | **AFRICAN SWINE FEVER CONTROL MEASURES**The Chief Port Health Inspector submitted a report which provided the Board with an update on the controls, which came into force from 1 September 2022, which restricted the movement of certain pork and pork products into Great Britain to help mitigate the threat of African Swine Fever entering the UK.The Board was informed that there had been an outbreak across Europe which had not yet spread to the UK. The Port Health Authority had been working with the UK Border Force to detect illegal imports and there had been a number of seizures. The Port Health Authority had applied for funding to undertake a local targeted approach in partnership with the UK Border Force.**Agreed –** that the report be noted. |
| 1832 | **RISK MANAGEMENT STRATEGY – REVIEW OF RISK ANALYSIS**The Chief Port Health Inspector submitted a report which informed the Board of the outcome of a review of the Authority’s Risk Management Strategy and Risk Analysis carried out by the Chief Port Health Inspector.A member of the Board asked whether the Port Health Authority worked in partnership with veterinary colleges to provide work placements for trainee veterinary surgeons. The Chief Port Health Inspector explained that until the Government made a decision in relation to imported goods from the European Union, the Port Health Authority did not know whether it would require veterinary services.**Agreed -** that the Board approves the revised Risk Management Strategy and Risk Analysis. |
| 1833 | **QUARTERLY SUMMARY NOVEMBER 2022 TO JANUARY 2023**The Chief Port Health Inspector submitted a report which detailed the quarterly summary of the Authority’s work in respect of inspections, notifications, and investigations undertaken during the period November 2022 to January 2023.The Board was informed that there were no issues to report. **Agreed –** that the report be noted. |
| 1834 | **RETIREMENT OF THE CHIEF PORT HEALTH INSPECTOR**The Chief Port Health Inspector submitted a report that informed the Board of his decision to retire from his post as Chief Port Health Inspector on 30th June, 2023.A discussion took place around the options around the recruitment to the post of Chief Port Health Inspector.**Agreed –** 1. that the Board sets up a sub-committee to undertake the process of appointing to the post of Chief Port Health Inspector, and
2. That a meeting of the sub-committee is arranged to take place in early April 2023.
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| 1835 | **PRESENTATION – PORT HEALTH AUTHORITIES**The Chief Port Health Inspector provided a presentation which provided the Board with an overview of the roles and responsibilities of the Hull and Goole Port Health Authority.**Agreed –** that the presentation be noted. |